



**SADC Lawyers' Association Annual General Meeting
Zambezi Sun Hotel, Livingstone, Zambia
13 – 16 August 2009
INFORMATION PACK & REGISTRATION FORM**

TRAVEL

All participants are to make their own travel arrangements. The Law Association of Zambia will provide shuttles from the airport provided that you send your travel details at least two weeks before the date of arrival to the LAZ Secretariat.

REGISTRATION

All delegates will be required to pay **\$200** as registration fee, which includes Airport Transfer.

ACCOMMODATION

The organizers have made a block booking in respect of accommodation and you are requested to please reserve your room as soon as possible.

Delegates will be accommodated at the Zambezi Sun Hotel and Protea Hotel, in Livingstone - Tourist Capital in Zambia.

Description	3 Nights Accommodation Double	3 Nights Accommodation Single	Gala Dinner 10 th Anniversary	Cocktail	Boat Cruise
Zambezi Sun Hotel	\$551	\$500			
Protea Hotel	\$390	\$345			
Out-Door				\$35	
Out-Door			\$55		
African Queen					\$56

BOOKING PROCESS

All delegates are advised to make payments into the below bank account and e-mail or fax proof of payment to the Law Association of Zambia.

Bank : **Standard Chartered Bank**
Branch : **Manda Hill**
Account Name : **LAZ SADC Lawyers**
Account Number : **8700220524401**
Country : **Zambia**
Town : **Lusaka**
Swift Code : **SCBLZMLX**

Contact Details:

Executive Secretary
Law Association of Zambia
1 Lagos Road Rhodes Park
P.O. Box 35271
10101 LUSAKA
ZAMBIA

Tel: 00260 211 254401
00260 211 252168
Fax: 00260 211 254428
00260 211 252173

Email: zamlaw@zamnet.zm
lazaccounts@coppernet.zm
lazreception@coppernet.zm

Once you have registered and paid in full- we will confirm with the Hotel on your behalf.

Terms and Conditions:

Accommodation will be allocated on a "first come, first served" basis.

Please note closing date for all registrations and accommodation reservations is 31 July **2009**.

REGISTRATION FORMS

SURNAME.....NAME.....

TITLE (MR./MRS./DR./PROF./MS.).....

FIRM / COMPANY / ORGANISATION.....

ADDRESS.....

.....

TEL.....FAX.....E-MAIL.....